

Audit and Governance Committee



Date of meeting:	21 September 2020
Title of Report:	Health, safety and wellbeing annual report 2019-20
Lead Member:	Councillor Peter Smith (Deputy Leader)
Lead Strategic Director:	Andy Ralphs (Strategic Director of Customer and Corporate Services)
Author:	Clare Cotter Head of Health, Safety and Wellbeing Assurance
Contact Email:	clare.cotter@plymouth.gov.uk
Your Reference:	
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

The health, safety and wellbeing annual report for 2019-20 is presented to the audit and governance committee as an important aspect of the health, safety and wellbeing governance arrangements for the Council. The report identifies the actions that have been taken in 2019-20 to improve our management arrangements for health, safety and wellbeing and what we are planning to do in 2020-21 in the spirit of continuous improvement. As part of this it includes insights into the incidents and accidents which have occurred compared to previous years.

Recommendations and Reasons

The Audit and Governance committee is asked to note the contents of this report.

Alternative options considered and rejected

N/A

Relevance to the Corporate Plan and/or the Plymouth Plan

The health, safety and wellbeing of employees and anyone affected by our undertakings, underpins all aspects of the corporate plan and ensures we uphold our legal, moral and financial duty

Implications for the Medium Term Financial Plan and Resource Implications:

N/A

Carbon Footprint (Environmental) Implications:

N/A

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

N/A

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
		1	2	3	4	5	6	7
A	HSW Annual Report 2019/20							

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
	1	2	3	4	5	6	7

Sign off:

Fin	PI 20.21. 77	Leg	It/353 27/11 0920	Mon Off		HR		Assets		Strat Proc	
Originating Senior Leadership Team member: Andy Ralphs (Strategic Director Customer and Corporate Services)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 03/09/2020											
Cabinet Member approval: Approved by Councillor Pete Smith (Deputy Leader)											
Date approved: 03/09/2020											